



PETERBOROUGH NEW HORIZONS BANDS

PNHB Board of Directors Emergency Meeting Minutes September 8th, 2024, remote via Microsoft Teams

Present: Audrey Keitel (President/Chair), Cindy Babcock (VP/Treasurer), James Burrett, Pat Wade, Philip Pellat, Kelly Gravelle.

Regrets: Bev Murphy, Sue MacClellan, Rieta Weaver

Meeting Recorded by: Audrey Keitel

1. Approval of the minutes for August 16th sent on Aug 6th deferred until next Board meeting due to not enough Board Members having read the minutes prior to this meeting and Phil and Kelly not being present last meeting.
2. Conductors' Temporary Suggestion for coaching:

Ben and Conductors suggested the following to cover all coaching assignments after Susan Knights resignation:

Jubilee/Skylark Sectionals:

Flute - Ben

Low Brass - Justin or Mark

Sal coaches clarinet

Conducting Allegro/Odyssey - Medda

Allegro Sectionals:

Flute - Ben

Low Brass - Medda

Conducting Jubilee/Skylark - Justing

Sal coaching allegro Clarinet.

We would be adding Justin and Mark as coaches (they will arrange with each other who coaches what in their time slots on Jubilee and Skylark days. PNH B still needs at least one more permanent coach as Justin and Mark are not keen on coaching long-term. A flute, sax or lower brass/woodwind would fill the gap, freeing up Justin and Mark. Having a second additional coach at least lined up as a possibility would help any future attrition.

Audrey asked Board Members if anyone has any concerns about the suggestion made by the Conductors. Everyone is in the agreement with the suggestion.

Action:

- Audrey will let Ben know that he has the full support of the Board with regards to the suggestion.
- Audrey to contact the Peterborough Concert Band to ask if they could suggest some possible coaches.



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3. Main Concert Band Conductor's Contract:

The Board would like to offer a Main Concert Band Conductors' Contract with a probationary period ending on December 9th to Medda Burnett as she steps into the conductor's role vacated by Jon Knights.

Motion: To approve the the Contract for Medda as she steps into Jon's role.

Vote: Moved by Audrey Seconded by Pat All in Favour: unanimously passed.

4. Temporarily Booking Adam Scott for Christmas concert:

Audrey is looking for a single date from the following :

Fri Nov 29th, Fri Dec 6, Sat Nov 30 and Sat Dec 7th

to temporarily Book Adam Scott Collegiate for the Christmas Concert.

Discussion:

Friday evening concerts will involve a 3:30pm set up and possible takedown on Saturday or following Monday due to having to be out by 10:00pm.

Saturday afternoons have the potential of set up and tear down in the same day.

End of the year survey show 41% of members preferring evening concerts, 38.6% no preference and 19% preferring afternoons.

Action:

- Audrey will temporarily book Dec 6th for an evening concert. We also have Nov 22nd temporarily booked at Calvary Church. A final date will be voted on at a later meeting.

5. AOB:

The laptop once used by David Lloyd was returned to Cindy. It has been wiped clean and apparently is workable. James suggested that it could possibly be used at registration time.

6. Next Board Meeting:

Fri Oct 4th at 3:00pm.

At our next meeting, we will choose a regular monthly date for further meetings.

7. Adjournment:

James