

**PNHB Board of Directors Meeting Minutes**  
**August 22, 2022 via ZOOM**

**PRESENT: Lorna Devan, Mary Chesher, Quentin Day, John Topic, Lorna Verhulst, Cindy Babcock, Sherri Luff**  
**Regrets: Jon Knights**

1. **Conflict of Interest** – we are all paying members so we all have a conflict of interest with regards to the Fee Schedule

2. **Approval of the Minutes from the August 3rd Meeting (Sent previously)**

**Alan Brunger moved to approve the minutes of the August 3<sup>rd</sup>, 2022 meeting**

**Cindy Babcock seconded the motion**

Alan would like to see the Agenda items numbered and the word minutes in the title of the meeting

The wording regarding Instruments was discussed.

**All in Favor**

**Carried**

3. **Remarks**

3.1 **President Update**

Angela sent instrument lists to Sherri to help the Instrument Committee. She is doing as well as can be expected. She is hoping to come back in the fall.

3.2 **Chairs Remarks**

John would like to set some time guidelines for our meetings. The Liftlock NHB has sent a letter to us regarding possible return to our organization.

4. **Conductor's Report (Sent previously)**

The conductors will be including some pieces in the Christmas Concert to celebrate the Queen's Jubilee. They outlined how they will do bands in the fall term. Mark – Green Band, Justin and Sal will alternate each practise, John and Gord will alternate weekly.

5. **Treasurer's Update**

David Lloyd was not in attendance

6. **Business Arising from the Last Meeting:**

6.1 **Rental Rate Negotiations**

While we don't have a signed contract with the City yet, John has negotiated the rental rates for space for the Bands, Ensembles and Potluck at the Navy Club. We are getting the lowest rate possible.

## 6.2 Dialogue Committee Update

### 6.2.1 Fee Schedule for Main Bands (sent previously)

The Dialogue Committee met to discuss the fee schedule. They have provided 4 options for the full term.

**Cindy Babcock moved to charge each member a flat rate of \$190 each for the fall term.**

**Sherri Luff seconded the motion**

There was considerable discussion, particularly about two options: the flat rate and one that took sectionals into account.

It was questioned whether you might get people saying, "I don't want sectionals I just want to play in the band."

Which option would be easier to defend?

**All in Favor**

**Carried**

## 6.3 Instrument Committee Report

### 6.3.1 Update on Action Plan

Mary stated that she has received information from 5 people about the instruments they have.

Quentin stated that he has been focused on reviewing the historical records and the policy.

The main elements of the policy and the procedure are there but it is not being followed.

Instruments should not be taken without going through the Property Manager.

He would like to talk to who has been in charge of the instruments previously, the conductors, and send a survey to all members about their experiences with the instruments

There needs to be an property manager and an assistant manager. Forms need to be signed.

After discussion it was felt that the instruments need to be in a locked room with careful monitoring. Some feel that PCVS is not that space.

Alan favors the reduction of the band instruments but since some of them were purchased through a grant we can't get rid of them. Percussion instruments are shared instruments and are used often.

He also favors encouraging people to rent instruments from our local music businesses.

Discussion was had about who has a key to the room at PCVS.

The baritone sax repair was \$156. James Burrett paid for it and will put in for reimbursement

Alan stated that he sees 3 categories for consideration in the Property and Rental Policy 1. Individual instruments that PNHB owns and loans to PNHB members. 2. Percussion Instruments and 3. Other Equipment (mics, amps, musical stands) It would become clearer if we went through each section and got rid of what is broken, no longer used or no longer useful.

#### **6.3.2 New Storeroom**

Sherri reported some quotes for outside storage. It was felt that further searching was necessary. She will call KPRDSB, Calvary Church and would ask members of the Board to send her a list of other places where storage might be available.

#### **6.4 Covid Protocols**

Mary reported that Peterborough Public Health and a letter from Dr Piggott in May stated that we are sitting at moderate risk. They recommend people aged 60 or over should be getting the Boosters. Right now we don't know where Covid is going in September.

**Lorna Verhulst moved that we should maintain the following protocols for the fall term of 2022: passive screening through signage, self-screening at home, distance as much as possible, mask until we sit and 3 vaccines.**

**Alan Brunger seconded the motion**

**All in Favor**

**Carried**

### **7. New Business**

#### **7.1 AGM Planning**

After discussion it was decided that the AGM would be held on October 12<sup>th</sup> at noon.

#### **7.2 Peterborough Musical Arts Hub**

This group is trying to find a common space. Katherine Bouchard would like to talk to us. It was suggested we schedule a separate meeting for her to talk to our Board. John will check on her availability.

#### **7.3 Board Recruiting**

Discussion was had about recruiting for the Board as some members of the Board may be finishing terms or may resign for various reasons.

Sherri Luff indicated that she will be leaving the Board after the AGM.

#### **7.4 Opening Potluck**

It was noted that the cost of renting the hall would be about \$100, and that there might be a few other expenses.

**Lorna Devan moved to rent the hall at the Navy Club for the opening pot luck and for anything else required.**

**Quentin Day seconded the motion.**

**All in Favor**

**Carried**

### **7.5 Exception to Ensemble Policy**

A request was made for an exception to the policy. But more information is required in order to make a decision.

### **7.6 Members Input into Music Selections and Communication with the Board.**

Some members would like to have input into what genre of music is chosen. In checking the contract with the conductors this is not included in their contract. The contract states that the conductors should consult playing members about which pieces are to be played in the concert 6 weeks before the concert..

Some members want to know how to communicate with the Board. The last two years has been difficult as we have not had breaks or gatherings for the Board to share information and receive feedback. On our website it was felt we should have some form of email link so that people can contact the Board.

## **8. AOB**

Liftlock New Horizons has indicated they might like to join with us again. They have a new conductor now. They have a list of questions about how this would work. John would be willing to work on this. Lorna V shared some of the history. Many issues took place which caused a split with the band in 2010/11. There are many layers to this so a review of previous minutes should take place. It was felt strongly by the directors that more research and consideration is needed before an agreement can be reached.

Alan asked all directors to let him know as soon as possible if they will be resigning from the Board after the AGM. He is on the committee to seek out new directors. At that time Lorna Verhulst and Lorna Devan along with Sherri Luff stated their intention to resign from the Board.

## **9. Next Meeting**

September 14<sup>th</sup> at 6:30 pm

## **10. Alan Brunger moved to adjourn the meeting.**