

**PETERBOROUGH NEW HORIZONS BAND**  
**Board of Directors Minutes REVISED**  
**September 21<sup>st</sup> , 2016**

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**PRESENT:** Lorna Verhulst, Cathy Brown-Payne, Margaret Seabrook, Jack Sisson, Bob Arnold, Earle Henderson, Ruth Mathews, Maggie Chambers, Carol Mutton  
**Ex-Officio:** Roger Bresee, Gord Thompson  
**Recording Secretary:** Joan Necoloff  
Guest: Susan Clifton

**1. Conflict of Interest - none**

**2. Approval of Minutes of August 15, 2016**

**MOVED by Carol Mutton and SECONDED by Earle Henderson that the minutes of August 15, 2016 be approved ..... CARRIED**

**3. Business Arising from Minutes**

**MOVED by Cathy Brown-Payne and SECONDED by Jack Sisson that in accordance with the direction of the Board of Directors minutes of August 15<sup>th</sup> 2016 and taking into consideration, the correspondence and the special sub-committee meeting with Susan Clifton, the fees for the 2016 – 2017 remain the same, and further, that the Board of Directors when considering Green Band fees for the 2017 – 2018, take into consideration the concerns brought to the Board by Susan Clifton.....CARRIED**

Susan Clifton left the meeting.

**3.2 Theory Class Update – Lorna**

Mark is starting a theory class as soon as the books arrive. Mark needs 30 people to run the class which will be on Tuesdays for 1 hour for 6 weeks. Discussion on whether or not PNHB would pay for the classes or for the books for Green Band members, possibly from the City of Peterborough grant. Theory classes are very helpful especially for Green Band.

**MOVED by Earle Henderson SECONDED by Margaret Seabrook that PNHB will pay for the fees for theory classes for any first time Green Band Members but not for the cost of the book, for this year only .....CARRIED**

Earle offered to co-ordinate with Mark to get this information out to the members, and explaining the funding. He will get the cost and details.

**3.3 Federal Grant and The Mount Update – Lorna**

Following the meeting with The Mount to discuss our proposal, the grant money has been returned to the government. This was very disappointing however, Lorna extended thanks to all who helped. We remain on good terms with the government. The reason given was that PNHB's proposal to turn the auditorium into a rehearsal/performance space by enhancing acoustics and soundproofing did not fit in with The Mount's planning.

**3.4 Seniors Grant Update – Cathy**

The Government grant contract has been sent via email and a signed and initialled copy was faxed. We have been awarded \$8000 but haven't received the funds as yet.

**3.5 Membership Policy Update – Carol and Jack**

Final version is with the lawyer and will be completed soon. Committee is still working on the copyright issue and will report next meeting.

**3.6 Meeting with Ensemble Treasurer's – Lorna**

This meeting was to ensure that the ensemble members are aware of the policies and how fees are arrived at and distributed. Not all were aware of the difference between Board ensembles and conductor ensembles. All members have to play in a Wednesday Band and Band run ensemble members have the right to decide on substitute conductors. Each ensemble needs to send

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Maggie a list of ensemble members and fees paid, and send Roger a financial statement. Cathy will email the conductors of ensembles to arrange a follow up meeting to bring them up to date.

**3.7 Master Classes – Lorna and Cathy**

We have grant money for some master classes. The conductors have not decided how to distribute the money or which instruments. It was suggested that we start over from the same schedule as the first time, and should look at numbers as well. The money has to be spent by Feb 2017.

**MOVED by Earle Henderson and SECONDED by Maggie Chambers that we schedule master classes in the same order as in the past two years until the money is used up.**

.....**CARRIED**

**Membership Applications**

**MOVED by Jack Sisson and SECONDED by Bob Arnold that PNHB accept the following people into membership. Margaret Allen, Dave Birch, Jim Chesher, Mary Chesher, Barb David, Jim Hill, Vedra Hill, Gayl Hutchison, Sherri Luff, Anita Mahy, Ernest Morrison, Eileen Nolan, Carol Ross, Wade Scorns, Heather Rumble, Norm Hobb , Jane Barnes and Jesse Weller.....CARRIED**

**4. Reports**

**5.1 Conductor Liaison Report - Gord Thompson**

**Gord distributed and reviewed his report.**

**Rosters 2016 – 2017, band balance and placement of new members** are not finally set.

Discussion on conductors who audition a new player and then decide which band they go to. Sectional dates have been changed and communicated due to cancellation of Oct 19<sup>th</sup>.

New Sax Coach – Sean Hully started today and a very positive report was received.

Update on Winterlude Proposal – March 1<sup>st</sup>, 2017. This is not a concert. Each band will play and possibly some ensembles, and the conductors. Conductors will do the musical agenda.

Conductor pairings for January/ February will be Justin and Sal for Allegro and Skylark, and Jon and Gord for Jubilee and Odyssey.

Monthly coaches meetings – first Wednesday of each month at 12:30 pm

Concert Dec 2<sup>nd</sup> – The order of bands playing may change due to Justin’s conflict.

Christmas Lunch Dec 7<sup>th</sup> – bands will rehearse as usual. The schedule will be discussed.

Update on KWS Music – It is not possible to return all the KWS music as directed because some music belongs to both of us. Gord will send a written recommendation to the next meeting.

.....**OCTOBER MTG**

Band Exchange – will be in May between Bowmanville and Odyssey Bands. Gord will survey Odyssey members to see if enough wish to participate.

Christmas Music – Gord reported that they are working on it.

**5.2 Treasurer’s Report – Roger Bresee**

Roger reported that he will explain at the AGM that the grant money has been returned and therefore our bank balance is much less than the amount shown in the Annual Report. If the topic of fees comes up at the meeting, Roger will give the treasurer’s view and state that we will break even with only a little bit over.

**5.3 Publicity and Public Relations Committee – Carol Mutton and Bob Arnold**

Complete Report is in the AGM report.

**United Way – Bob Arnold**

United Way had a 75<sup>th</sup> anniversary kick off for their opener this year. Dynamics played for them and they were really well received. Their CEO will advance our name for other groups.

**5.4 Social Committee – Margaret**

Welcome Back pot luck went very well today. The Committee will look at the October 28th party.

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Discussion as to which ensembles will be asked to play. We need to decide which ensembles will be asked to play at October 28<sup>th</sup> party. Suggestion that whoever doesn't play in October plays in December.

**MOVED by Ruth Mathews and SECONDED by Bob Arnold that we ask the Clarinaires, Dynamics, Swing Set, and Fundamentals to play at the October party.....**

**ADMENDMENT**

**MOVED by Earle Henderson and SECONDED by Margaret Seabrook that Earle will survey Music Lab members to see if they want to play and he will report back...**

**.....AMENDED MOTION CARRIED**

**5.5 Fundraising Report – Ruth – nothing to report**

**5.6 Other Reports as Needed.**

Lorna thanked everyone for sending their AGM reports, which are very well done. Roger has done a good job of compiling them. We will have extra hard copies for the meeting.

**6. New Business**

**6.1 Survey Team**

Jack Sisson, Ruth Mathews and Earle Henderson agreed to work with Jon Knights to prepare a survey for 2016 – 2017.

**6.2 AGM Preparations**

Annual Report – Many thanks to Roger for pulling this report together and to all board members who submitted such detailed reports.

Agenda:

1. Welcome Lorna
2. Approval of Minutes of AGM – 2014 – 2015 - Motion by Cathy, Seconder Carol
3. Presidents Report including Volunteer recognition and positions eligible for fee waivers

**MOVED by Earle Henderson and SECONDED by Ruth Mathews that we remove the position of concert manager from the list of volunteer positions eligible for fee waiver while Earle Henderson is in this position..... CARRIED**

4. Approval of reports in the AGM package  
Motion – Carol and Seconder – Bob
5. Financial Report – Roger  
Financial review described by Roger and then a approval by membership. When passed then motion to appoint Del Manary as financial consultant.  
Roger will make 3 motions and then take questions.
6. Election of Directors – Lorna- no election needed – Lynn Dragomir is the only nominee.
7. Confirmation of Acts of the Directors  
Motion - Carol and Seconder Bob
8. Other Business – open to members from floor
9. Adjournment

**6.3 Other Business**

- a) Bob reported that the sign at the Zoo is booked for Nov 18<sup>th</sup> to 25<sup>th</sup> to advertise the December concert on May 12<sup>th</sup> to the 19<sup>th</sup> for the May 26<sup>th</sup> concert.
- b) Halloween Party – Earle requested that the cost of tickets this year be confirmed. It was agreed to charge \$10 which is the same as last year. This is not a fundraiser and everyone pays.

**MOVED by Ruth Mathews and SECONDED by Margaret Seabrook that PNHB approve the spending of \$300 for gift cards for the raffle at the Halloween Party.....CARRIED**

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- c) We have no sponsor as yet for the Christmas concert. Andrew Pyle of Scotia Mcleod has not committed as yet. Earle will speak to him.
- d) Band Photographer is needed .....**OCTOBER AGENDA**

**9. Date of Next Meeting - AGM - Sept 28<sup>th</sup>, 2016 – 12 Noon**  
**Wednesday October 12<sup>th</sup> – 4pm**

**10. Adjournment**  
**MOVED by Jack Sisson that the meeting be adjourned.....CARRIED**