

**PETERBOROUGH NEW HORIZONS BAND**  
**Board of Directors Minutes**  
**March 14<sup>th</sup> 2018**

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**PRESENT:** Lorna Verhulst, Cathy Brown-Payne, Carol Mutton, Margaret Seabrook, Lynn Dragomir, John Topic, Cliff Ballantyne, Bob Orrett

**Regrets:** Ruth Mathews, Roger Bresee

**Ex Officio:** Jon Knights

**Recording Secretary:** Joan Necoloff

1. **Conflict of Interest - None**
2. **Approval of Minutes of February 14<sup>th</sup> , 2018**

**MOVED by Carol Mutton and SECONDED by Cliff Ballantyne that the minutes of February 14<sup>th</sup>, 2018 be approved.....CARRIED**

3. **Conductor's Report – Jon Knights** - Reviewed the pre-distributed report.  
**Review of Winterlude** – It went well, but some issues to consider next year regarding the structure of the day.  
**Theory / Technique Proposals** – The conductors are working on a plan that will allow all members to learn theory at their own level. It will probably be done for 30 minutes in sectionals and not from a book. Sectionals can build up to higher levels, and bands can use the techniques for warm up. There is no consensus right now as to the best way to do this, however a decision will be made by April.  
**Percussion** needs a special class or a percussion ensemble.  
**May Concert** – Pieces for the concert will be decided by April. Joe Uebelacker has composed a song for the 15<sup>th</sup> Anniversary which is six minutes long and will be played by Odyssey. It needs to be fitted into the Concert as a special feature. Joe will conduct it and Gord and Jon will play.  
**Green Band** – Discussion on people moving up. This is a choice and people don't have to move. Mark should decide who moves.

4. **Treasurer's Report – Pre- Distributed Report**  
After much research, Roger recommends that we open an On-Line Investment Account, IShare Balanced Income CorePortfolio Index ETF. Discussion followed on this investment product as opposed to other options i.e. GIC's and term deposits. The ETF is widely diversified and medium to low risk and can be sold anytime. It was agreed to support Roger's recommendation to invest in this product.

**MOVED by Carol Mutton and SECONDED by Margaret Seabrook that we accept Roger's recommendation to open a Qtrade Investor account and invest in the iShare Balanced Income CorePortfolio Index ETF . The dollar amount to be decided at another meeting after a review of the next years' budget .....CARRIED**

5. **Business Arising from Minutes**

**5.1 Winter Sectionals**

Discussion on the pros and cons of having Winter Sectionals

**MOVED by Bob Orrett and SECONDED by Cathy Payne-Brown that we reintroduce two additional sectionals for each band in the winter term for a total of approx. \$3600.....CARRIED**

**5.2 15th Anniversary Update – Margaret Seabrook**

Margaret reviewed her report. We will print between 150 – 200 tickets. We could ask our concert

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promoters to sell tickets or put an ad in the Examiner. Margaret and her committee were thanked for a good job. Margaret will talk to Carol when a decision is made.

**5.3 Joe Uebelacker's Song** – to commemorate 15<sup>th</sup> Anniversary – is completed.

**5.4 Dialogue Committee – Lorna Verhulst** - no report – everything is going well.

**5.5 Band Reps for Accounts Receivable**

The band reps have been decided as follows:

Green Band – Lynn Dragomir, Jubilee – Lorne Reid, Allegro - Teresa Topic, Skylark - Cathy Breedon, Odyssey, Heather Thompson

**5.6 Admin Assistant for Finance** – Lorna will send out an email asking for admin assistance for Roger, including a job spec.

**5.7 Reports – Reports we pre-distributed**

**Publicity Report– Carol Mutton** – Last year we bought a radio ad on Peterborough's classical station for a cost of \$500, to promote Green Band recruitment day. Discussion followed on what we should do this year and the following motion was made.

**MOVED by Carol Mutton and SECONDED by Margaret Seabrook that we pursue 96.7 the Oldies radio station for advertising to promote the Green Band information day, June 4<sup>th</sup>, for cost of up to \$500.00..... CARRIED**

**6. New Business**

**6.1 Refund Policy and Deadlines**

Discussion of what length of time is necessary to receive a refund? We have a policy in place, and will calculate a refund amount when an application is made to the BOD.

**6.2 June Concert – Carol Mutton and John Topic**

Wayne is working on the concert program with Carrie from CMHA. He will come up with some choices. CMHA would like a table set up for them by 4 pm

**6.3 Media Gift in Kind – Carol Mutton**

Carol is proposing that we set up a sponsorship program directed to the media. Our Corporate sponsor for our concert is Andrew Pyle of TD Waterhouse. They give us \$1000 every concert. We could look into getting ongoing sponsorship from the media. The media could promote our band if we advertise for them, either on our website or a free ad in the concert program. Carol will set up a promo package showing different levels of sponsorship.

**7. Other Business**

7.1 Copier is out of toner and paper – Bill Robb will buy and replace the toner.

**7.2 Bowmanville Exchange**

**MOVED by Carol Mutton an SECONDED by Margaret Seabrook that permission be given to Gord Thompson to purchase music for the Bowmanville exchange of approx. \$100.....CARRIED**

**8. Date of Next Meeting - April 11<sup>th</sup> 2018 – 4 pm**

**9. Adjournment**

**MOVED by John Topic that the meeting be adjourned.....CARRIED**