

# PETERBOROUGH NEW HORIZONS BAND

## Cheque Request

Name of Person or Organization to be Paid  
(Include address if cheque needs to be mailed):

### ITEMIZED EXPENSES

(Attach originals of all receipts. Each receipt should be treated as a separate line item below.)

RECEIPT	PURCHASED FROM	DATE OF PURCHASE	DESCRIPTION OF PURCHASE <small>(If the purchase applies to a particular band, ensemble or grant, include this information as part of the Description)</small>	COST <small>(INCLUDING HST)</small>
1				
2				
3				
4				
<b>TOTAL:</b>				

Name of Person Submitting Request:

Signature of Person Submitting Request:

Date: