

PETERBOROUGH NEW HORIZONS BAND

Minutes of the Board of Directors Meeting

October 11th, 2017

PRESENT: Lorna Verhulst, Carol Mutton, Cathy Brown-Payne, Lynn Dragomir, Ruth Mathews, John Topic, Bob Orrett, Cliff Ballantyne
Ex Officio: Roger Bresee
Guest: Jon Knights
Regrets: Margaret Seabrook, Joan Necoloff

1. **CONFLICTS OF INTEREST:** No conflicts were declared.

2. **CONDUCTORS' REPORT:**

Jon Knights outlined the proposed Action Plan which would involve a six week pilot program starting in the March term. Discussion followed about the balance between technique and concert pieces as well as Sal's proposal to use Royal Conservatory books as a guideline for sectionals.

Jon discussed the Conductor Master Class grant. The budget of \$2500 is fine, but the timing is an issue. Though May, near the concert, would be the best time, Cathy advised that the grant must be used by March. He will do what he can for November, but it may be March.

We have received a request from the Church that we not use the Nursery rooms, as they must then be disinfected after each use. The three middle rooms are now available to us to use for sectionals. Also the conductors and coaches were asked to be sure all chairs are put back after use.

3. **TREASURER'S REPORT:**

Roger had nothing further to add to his distributed report.

4. **APPROVAL OF MINUTES:**

MOVED by Cathy Brown-Payne and SECONDED by Carol Mutton that the September 13, 2017 minutes be approved. CARRIED

5. **ELECTIONS:**

MOVED by Ruth Mathews and SECONDED by Carol Mutton that Lorna Verhulst be re- elected President for one more year..... CARRIED

MOVED by Carol MUTTON and SECONDED by Ruth Mathews that Cathy Brown-Payne be re-elected as Vice-President.....CARRIED

MOVED by Ruth and SECONDED by Cathy Brown-Payne that Lynn Dragomir be elected to the Secretary's position.....CARRIED

Roger Bresee remains as *ex officio* Treasurer.

6. **PORTFOLIOS:**

After discussion, the following portfolio positions were decided:

Media Relations: Carol

Policies and Procedures:	Carol, John
Grants	Cathy
Social	Margaret
Property	Ruth
Secretary Green Band Manager	Lynn
Webpage	Cliff
Survey and Action Plan	Cliff and Bob
Community Outreach	John

7. **Proposal for Future Reports:** Please see 9.2 below under Lorna's stated goal.

8. **UPDATES:**

8.1 **Grants:** Cathy reported that the Grant project for teaching seniors at Summit Terrace is ready to go.

The City and Provincial grants have to have applications in before the end of November. The Ontario Seniors Grant of \$8,000 must be for something we have never done before. Lorna asked Cathy to meet with the Conductors to brainstorm some ideas and also asked for suggestions from Board members. Lynn suggested an idea concerning Green Band members staying two years instead of moving to Jubilee after one year. Lorna asked that she send a proposal to Cathy. Also there can be more than one idea in a grant.

8.2 **Music Storage Move:** The move will take place on October 16th: 9.00 a.m. at Rieta's and 9.30 The Mount.

8.3 **Website:** Carol will e-mail user login information for the member's only section, Not all content is in yet.

9. **OTHER BUSINESS:**

9.1 Ruth expressed concern that percussion equipment is going missing and will send an e-mail that nothing should leave the church without first speaking to her. She listed the new equipment needed as 4 triangles, 4 timpani mallets and also timpani brakes.

MOVED by Lynn Dragomir and SEONDED by Carol Mutton that Ruth Mathews be given permission to buy the items needed for percussion.....CARRIED.

9.2 **Lorna's** stated her goal is to keep Board meetings shorter. She requested that reports be pre-distributed and motions ready, and that topics might have to be

time limited in some instances.

9.3 Lorna is also planning to send an e-mail to members requesting volunteers to plan the Band's 15th Anniversary, which should be a member driven committee.

10. NEXT MEETING:

The next meeting of the Board is November 8th.

MOVED by Lynn Dragomir to adjourn the meeting.....CARRIED