

**PETERBOROUGH NEW HORIZONS BANDS
BOARD OF DIRECTORS MEETING, FEBRUARY 12, 2020
MINUTES**

Present: John Topic, Jim Chesher, Cathy Brown Payne, Brenda Bock, Lorna Verhulst, Sherri Luff, Jon Knight (Conductor Report)

Regrets: Lorna Devan, Alan Brunger, Angela Con

1. Conflict of Interest – none reported

2. Chair’s Remarks

Welcome to our first real meeting of 2020. Welcome Jon Knights to the meeting to present the conductors’ report

The Report of the Social Committee has been added to other business (Item 7.6)

3. Approval of Minutes of the January 8, 2020, Meeting

**Jim Chesher moved to accept the minutes of the January 8th meeting
Cathy Brown-Payne seconded the motion.**

Carried

4. Conductors’ Report

4.1 Winterlude Schedule

This has been circulated. The Board approved this schedule last year. No changes were suggested, so this should be sent out to all the members.

9:30 am Social Committee can arrive to set up.

9:45 Members start to arrive. Set up for three bands with one percussion set in the Lobby and one in the Sanctuary.

10:15 – 11 Rehearsal

11- 11:15 am – Break (Move Lobby percussion to Sanctuary)

11:15 – 12 Morning Band Performance

12 – 1 Lunch (Pot Luck organized by Social Committee)

1 – 1:30 Rehearsal (Move one percussion back to Lobby)

1:30 – 1:45 pm – Break (Move percussion)

1:45 – 2:30 – Afternoon Band Performance

Jim Chesher will see to opening up the church. John Topic can do the lock up.

John Topic will send out the information about Winterlude
Conductors have already let the band know the pieces.

4.2 Christmas Concert Date and Set up

In the Board's debriefing in December of the previous Christmas Concert, we pointed out the problem with the lack of seating. Calvary requires a number keeping in mind we have 225 band members who would be sitting, throughout the other bands performances, listening. Set up for 700 required.

John has looked at the calendar for next year and determined that if we start the Fall Term on Wednesday, September 9, we can have the concert on Friday December 4. That would let us have a potluck on Wednesday, December 9. We would have 14 weeks in the Fall Term, just as we did this year. There would be no conflict with American Thanksgiving.

4.3 Conductor Rotation – discussion

4.4 Conductor's Recommendation – Hold the last Wednesday practice before the concert at Calvary.

Concern – taking all of the percussion equipment over and whether we could leave it there, the quality of sound without the audience,
Jon believes there would be quite a difference to the quality of sound if we could do our practise there

Cost would have to be investigated

John Topic will ask the Concert Managers to follow up on the recommendation for using Calvary for the Wednesday practice before the concert

4.5 The conductors recommended that we try to find a percussion coach. John will follow up with Gord.

5. Treasurer's Report

5.1 Search for Replacements for Roger Breese and Maggie Chambers

IN CAMERA: John had sent an email to Norm Hobb after the last meeting with Roger's breakdown of the Treasurer's and Administrative Assistant jobs, but received no reply. In the meantime, Norm's brother died while many of us were in Panama. John sent him a brief email of condolence. Sherri sent him a card on behalf of the organization.

We need to send out notice that we are looking for a replacement for each of these positions. Fee exemptions are available.

We have also now received a reminder from Roger that he wants to step down at the end of the fiscal year. So we need to advertise the two positions.

6. Business Arising from the January 8th Meeting

6.1 Ensemble Treasurers

The idea here was to see if the treasurers of the ensembles would like to have a common email address so that they could exchange information easier.

John received some replies. Still need to hear from other Ensemble Treasurers.

There was some interest in setting up a common address, but it did not seem to be a major concern for them.

6.2 Application Form for Private Lessons

John circulated a form for feedback. Cathy offered him some suggestions about leaving more room for names as it could be a small group. Discussion about small group fees vs. individual fees.

John feels it could be explained when it is sent out. We need to be sure that the coach is qualified. It would be most helpful to know good instructor's names and we hope that people will let us know if they are good or not. We will evaluate the success of this each year.

6.3. Application Form for Rebate

Al and John put this form together. Helpful for Board to decide whether to give a rebate or not. The form was adopted after discussion.

6.4 Rhythm Classes

At our last meeting Angela said she would look into this but she was not in attendance so this was left until a later date.

6.5 Spring Concert Beneficiary

Brenda has been working on this.

Jim asked whether we approach the beneficiaries or do we put it out there for anyone to apply.

He expressed concern that there may be groups that need support that we are missing.

It was felt that we should let the members know so that they can suggest groups that may benefit.

Cathy Brown Payne moved that we accept the beneficiary of our Spring Concert as the Alzheimer's Society.

Jim Chesher seconded the motion

Carried

6.6 Follow-up on Drum Kit for the Sunshine Band

The Sunshine Band Committee did a great job again this year organizing the trip. It was complicated by the lack of a drum kit at the resort that we could borrow.

The Sunshine Band looked at purchasing an electric drum kit but we did not have a PA System in Panama. So it was not purchased. It was also mentioned that an amp would also be needed.

Jim Chesher moved to rescind the motion of authorizing the spending of \$600 for an electric drum kit.

Brenda Bock seconded the motion.

Carried

7. Other Business

IN CAMERA:

7.1 Request for LOA and Continuing to Play in Ensembles

Earle Henderson is requesting a LOA for the Winter and Spring terms. This is granted.

John has calculated the rebate which would be \$225.

Earle has also asked to be allowed to continue playing with Music Lab and Fundamentals while on a LOA.

This is problematic as it has usually been for health or age issues.
Discussion about whether to approve what he has asked for with an end date and letting him know that this can't be a precedent.
Jim asked about the Ensemble Policy. We should review it and let everyone know.

Jim Chesher moved to accept a member's request to continue to play in ensembles on a LOA until June 30th but this is a one-time only exemption.

Brenda Bock seconded the motion.

Carried

Sherri Luff moved to authorize the rebate of band fees (\$225) for the winter and spring terms to a member as he will not be attending band.

Cathy Brown Payne seconded the motion

Carried

IN CAMERA:

7.2 Request for Fee Rebate

Dennis Hook sent John an email after the January 22nd practice saying that he was quitting band immediately and asking for a fee rebate. He later followed up with the information requested on the form. Specifically, he just found that his heart was not in the music. He played through the first week, but only played part of the day on the second week. The third week, he started in to practice but turned around and went home. He says that he may try summer band.

John has calculated the rebate at \$213

Lorna Verhulst moved to authorize a rebate of \$213 to a member as he will not be attending band.

Cathy Brown Payne seconded the motion

Carried

7.3 New Horizons International Exchange Week

March 8-14. We have just one person right now who wants to come to Wednesday Band. Harlene Annett is our lead on this. We will need to have copies of the music available and we may want to have lunch with our guest. John will send out a reminder ahead of time. I don't think that there is any cost involved, but we might need to pick up lunch for this person from across the street.

7.4 Exchange with Lakeshore NHB

This is planned for April 5 (Palm Sunday). Dynamics will be the band representing us. Mark Hiscox is preparing the ensemble for the exchange and coordinating with the Lakeshore Band. We have Living Hope booked. Margaret Seabrook is organizing our Social Committee for a potluck after the concert.

We should try to get some of our band members to come to listen.

Cathy Brown Payne moved that we pay for the rental of Living Hope for this exchange

Lorna Verhulst seconded the motion

Carried

7.5 Wayne Mutton Request for Help

After 9 years of doing most of the work on the concert programs, Wayne has asked for some helpers.

Brenda Bock and Tom Bell have offered to help

7.6 Report of the Social Committee Circulated.

A new venue has been organised for April 3rd with a catered dinner instead of a pot luck.

Pot Luck meal for the band exchange is being organized.

The Social Committee is moving away from paper and plastics. Living Hope has allowed us to use their dishes for the band exchange.

A CPR Review is in process

8.1 Any Other Business

Diana Bigg who received a rebate donated her rebate back

Sherri will send her a thank you card and an official tax receipt

Gilmour Street Yard Sale – Judy Carleton has a house there and she suggested that if wanted to do a yard sale for a fundraiser we could use her property. She would not set it up but we could man the tables and play music.

9. Date of Next Meeting

Wednesday, March 11.

10. Adjournment – Jim Chesher motioned to adjourn the meeting